



124 S. Military Avenue  
Green Bay, WI 54303

## Application for Employment

				DATE _____																										
Name _____																														
Last		First		Middle																										
Present address _____																														
Number		Street		City	State    Zip																									
Email address _____				Social Security No. _____ - _____ - _____																										
Phone number (____) _____																														
Are you under age 18 ___ YES ___ NO, if "YES", can you provide proof of your eligibility to work? ___ YES ___ NO																														
Are you currently authorized to work in the United States? ___ YES ___ NO. Proof of eligibility will be required if hired.																														
Position applied for (1) _____				Days/hours available to work																										
(2) _____				No Pref _____																										
and wage desired _____				Mon _____    Fri _____																										
(Be specific)				Tue _____    Sat _____																										
				Wed _____    Sun _____																										
				Thur _____																										
How many hours can you work weekly? _____																														
Employment desired <input type="checkbox"/> FULL-TIME ONLY <input type="checkbox"/> PART-TIME ONLY <input type="checkbox"/> TEMPORARY/CONTRACT																														
When are you available to start work? _____																														
_____																														
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">TYPE OF SCHOOL</th> <th style="width: 20%;">NAME OF SCHOOL</th> <th style="width: 20%;">LOCATION</th> <th style="width: 20%;">NUMBER OF YEARS COMPLETED</th> <th style="width: 20%;">MAJOR &amp; DEGREE</th> </tr> </thead> <tbody> <tr> <td>High School</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>College</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Bus. or Trade School</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Professional School</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE	High School					College					Bus. or Trade School					Professional School				
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Have you ever been convicted of a crime? <input type="checkbox"/> No <input type="checkbox"/> Yes    (A Conviction record will not necessarily disqualify you from employment.)																														
Employee Referral? Name _____																														

<b>Work Experience</b>	Please list your work experience for the beginning with your most recent job held. If you were self-employed, give firm name. <b>Attach additional sheets if necessary.</b>		
Name of employer Address	Name of last supervisor	Employment dates	Pay or salary
City, State, Zip Code Phone number		From To	Start Final
		Your last job title	
Reason for leaving (be specific)			
Name of employer Address	Name of last supervisor	Employment dates	Pay or salary
City, State, Zip Code Phone number		From To	Start Final
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Reason for leaving (be specific)			
May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Did you complete this application yourself <input type="checkbox"/> Yes <input type="checkbox"/> No    If not, who did? _____			
After reviewing the attached job description, please indicate if you are able to perform the essential functions of the job for which you have applied, with or without a reasonable accommodation ____ Yes ____ No.			

**PLEASE READ CAREFULLY**

I hereby authorize the potential employer to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability the potential employer and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or the employer can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

We are an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, gender, sexual orientation, national origin, citizenship, age, height, weight, or disability. We assure you that your opportunity for employment with us depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.

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**Applicant Signature**

**Print**

**Date**

**\*\*\*Please drop off your completed application to our location listed on this application or email to: [quan.hoang@snc.edu](mailto:quan.hoang@snc.edu)**